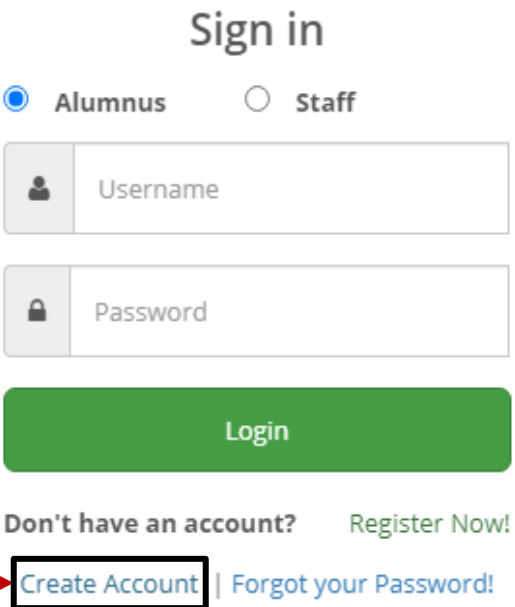


Alumni User Manual

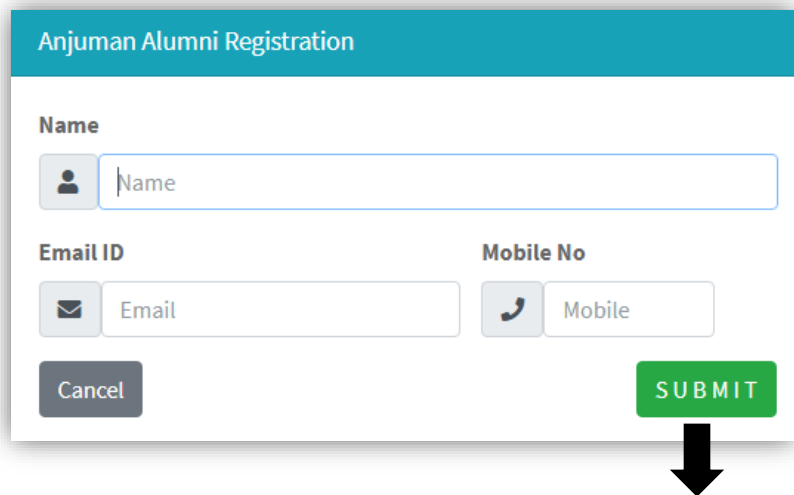
(A) Alumni Registration Process

Step 1: Registration using website login page



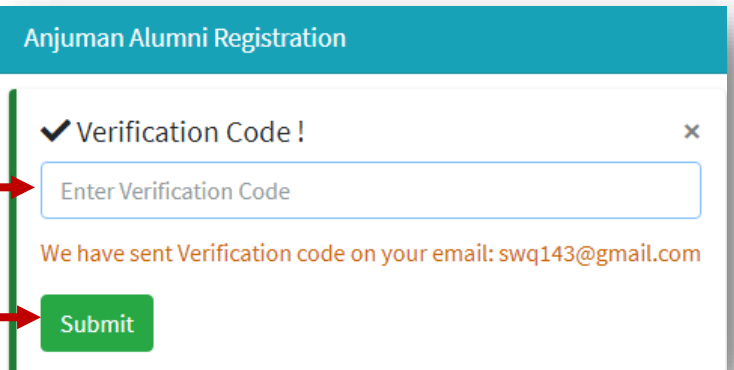
The screenshot shows the 'Sign in' page. At the top, there are radio buttons for 'Alumnus' (selected) and 'Staff'. Below are two input fields: 'Username' and 'Password'. A green 'Login' button is positioned below the password field. At the bottom, there are links: 'Don't have an account? Register Now!' and 'Forgot your Password!'. A red arrow points to the 'Create Account' link, which is highlighted with a black box.

Step 2: Enter Name, Email ID
Mobile No.



The screenshot shows the 'Anjuman Alumni Registration' form. It has a teal header. The form contains three input fields: 'Name', 'Email ID', and 'Mobile No'. There are 'Cancel' and 'SUBMIT' buttons at the bottom. A black arrow points from the 'Create Account' link in the previous step to this form.

Step 3: Alumni will get verification code on
their email.



The screenshot shows the verification code screen. It has a teal header and a green checkmark icon with the text 'Verification Code!'. Below is an input field for 'Enter Verification Code'. A message states: 'We have sent Verification code on your email: swq143@gmail.com'. There is a green 'Submit' button. Red arrows point to the input field and the 'Submit' button.

Step 4: On successful verification, Alumni will be redirect to the next registration page. Where Alumni will enter his/her personal details like selecting institute and pass out year etc.

Anjuman Alumni Registration

First Name **Middle Name** **Last Name**

Email ID **Mobile No** **Alternate Mobile No**

Select Institute **Year of Passout**

Linkedin Profile URL **Upload Image** No file chosen

Step 5: Alumni receives message from the registration portal.

Alumni has to wait for institutes approval.

Anjuman Alumni Registration

✓ Success!

We have sent your registration request for approval to your Institute, **Allana Institute of Management Studies**. After approval from your institute, login credential will be sent to your email.

Step 6: After approval, Alumni can login by using login credential

Alumni Login

Home : Visible his/her institute's news, events, jobs, alumni

Alumni Directory: Visible his/her institute's alumni

Jobs:

Search by: News Heading, News Content, News Date

Search by Description

Active: All, active and inactive

Steps to Add New Jobs:

Click on green tab



Add New Jobs



Add Jobs

News Heading

News Description

Event Date

Upload Image

Steps to View Jobs:

Click on the Blue Tab →

View



Image

About Jobs

Heading:

Content:

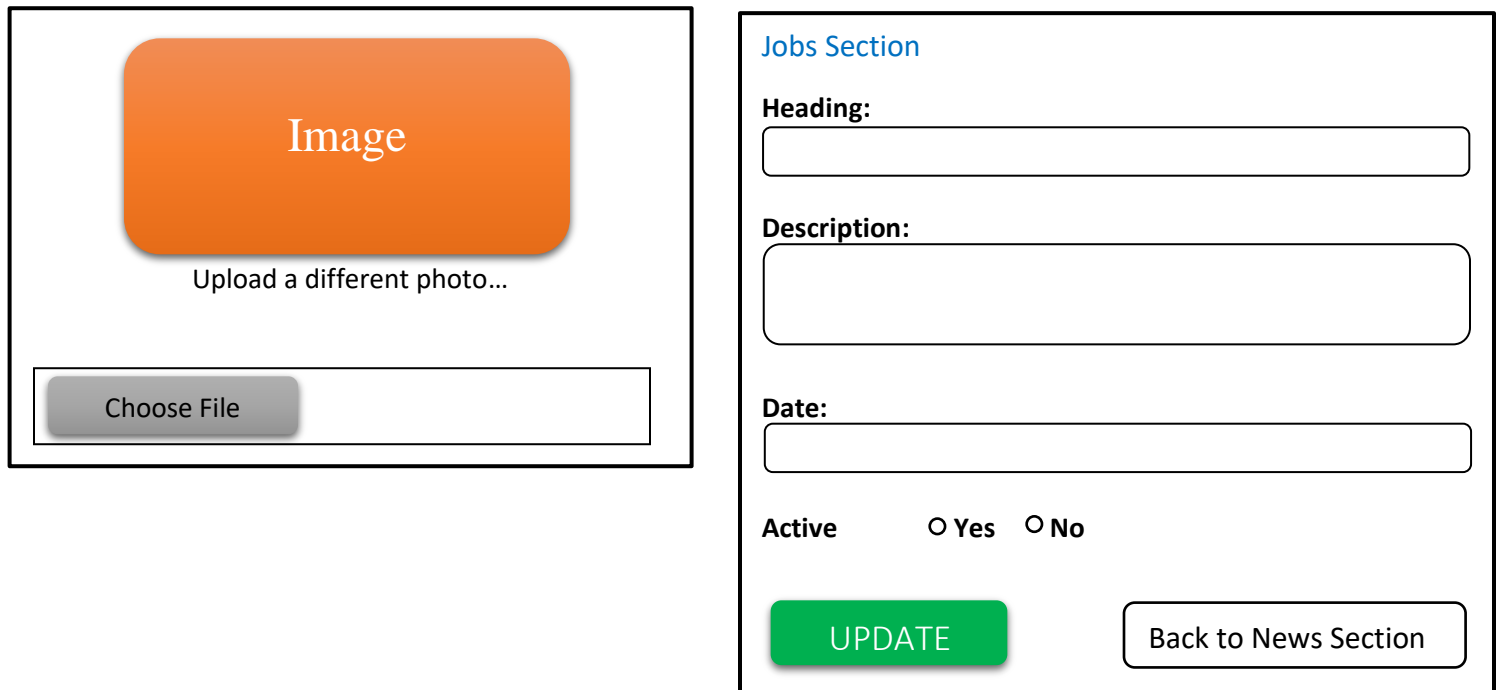
Date:

Back to Home

Steps to Edit Jobs

Click on Yellow tab →

Edit



Image

Upload a different photo...

Choose File

Jobs Section

Heading:

Description:

Date:

Active Yes No

UPDATE

Back to News Section

Profile:

Alumni can change his/her personal details, experience and profile photo

The screenshot shows a user's profile page. On the left is a 'Your Profile' card with a profile picture, 'Passout Year : :', and 'Institute.' fields. Below it is a button that says 'Click here to edit your Profile'. To the right are two columns: 'Personal Details' with fields for Mobile, Email, Gender, Country, and City; and 'Experience' with fields for About Me, EmployeeName, Experience, WorkDescription, and CompanyDescription.

This screenshot shows the profile editing interface. The left sidebar has a profile picture upload section with a 'Choose File' button and 'No file chosen' text. Below are input fields for Name, Email, Institute, Branch, Passout, and Gender. The main area contains 'Personal Details' with Mobile, Country (a dropdown menu labeled 'Select Country'), and City fields. The 'Experience' section has 'Current Employer Name' and 'Experience' fields, and 'About Me' and 'Work Description' text areas. A green 'UPDATE' button is at the bottom right.

Change password:

Alumni can change their password

The screenshot shows a form titled 'Anjuman Alumni - Change Your password'. It has two password input fields: 'Old Password' and 'New Password', each with a key icon and the text 'Enter Old Password' and 'Enter New Password' respectively. At the bottom, there are 'Cancel' and 'SUBMIT' buttons.

Donation: Alumni can donate their Zakat, General or Corpus

Donation

Select Project

Name

Mobile

Email

Donation Type

Amount

Zakat

General

Corpus

DONATE

PayU biz

THIS IS A TEST SERVER. PLEASE DO NOT USE YOUR LIVE CARD OR BANK ACCOUNT HERE !!

Amount: Rs. 500.00 Transaction ID: 436982

Choose a payment method PAYU is now PayU biz

Get upto ?150 cashback in your Amazon Pay account instantly!

Credit Card

Debit Card

Debit Card (ATM PIN)

Net Banking

PhonePe

Pay

UPI

Scan and Pay

Use LazyPay

Card Type VISA MasterCard

Card Number

Name on Card


CVV Number What is CVV number?

Expiry Date Month Year

Pay Now

or Go back to www.testpayu.com

Payment Status



PaymentStatus :

Project Name:

Amount :

Transaction ID :

[Click here to Home Page](#)

Donation Reports:

Alumni can see his/her transaction details in donation report. He/she can also export data in excel and pdf.

Home

Donation Report

Project --Select--

SEARCH

Excel icon


PDF icon

Sr.No.	Project	Donation For Institute	Amount	Type	Status	Transaction Date
1						
Total			500.00			

Institute Contact:

Alumni can see the contact details of his/her institute (Institute Name, Contact Person, Mobile No. & Email id)

Institute Contact Details



Institute Name :

Contact Person :

Mobile :

Email :